

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 26th day of March, 2013.

**PRESENT:** **Francis G. Warthling, Chairman**  
**Earl L. Jann, Jr., Vice Chairman**  
**John F. O'Donnell, Treasurer (via teleconference)**  
**Robert A. Mendez, Executive Director**  
**Matthew J. Baudo, Secretary to the Authority/Personnel Director**  
**Robert J. Lichtenthal, Jr., Deputy Director**  
**Wesley C. Dust, Executive Engineer**  
**Edward A. Betz, Associate Attorney**  
**Ronald P. Bennett, Associate Attorney**  
**Karen A. Prendergast, Comptroller**  
**Steven D'Amico, Budget/Financial Analyst**  
**Daniel NeMoyer, Director of Human Resources**

**ATTENDEES:** **Brian Gould, E-3 Communications**  
**Lou Raguse, WIVB TV**  
**Mike Mombrea, WIVB TV**  
**Robert Klavoon, Wendel**  
**Keith Dash, Town of Evans**  
**Denise Gee, The Buffalo News**  
**Scott Brown, WGRZ TV**  
**Bill Boyd, WGRZ TV**

#### **CALL TO ORDER**

#### **PLEDGE TO THE FLAG**

#### **I. - ROLL CALL**

#### **II. - READING OF MINUTES**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to waive the reading of the Minutes of the Meeting held on Thursday, March 7, 2013.

#### **III. - APPROVAL OF MINUTES**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to approve the Minutes of the Meeting held on Thursday, March 7, 2013.

**IV. - REPORTS (See "Report" Minutes for Details)**

- A) SECRETARY/PERSONNEL**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - MASTER PURCHASE ORDER RELEASES:**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to approve for payment of Master Purchase Order Nos. as listed on the attached pages 1-7 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 2-30)**

**ITEM 2 - FINAL ACCEPTANCE OF PROJECT WITH ATLAS PAINTING AND SHEETING CORP. FOR CONTRACT NO. W-21B, STORAGE TANK REFURBISHING, WEHRLE WATER TANK, PROJECT NO. 201000107, CONTRACT NO. 12-05-03 - \$30,400.07**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Heretofore and on the 1<sup>st</sup> day of March, 2012, the Erie County Water Authority ("Authority") entered into a contract with Atlas Painting and Sheeting Corp. for Contract No. W-21B, water storage tank refurbishing, Wehrle Water Tank, identified as Contract No. 12-05-03; and

**WHEREAS**, Atlas Painting and Sheeting Corp. has submitted a final invoice in the amount of \$30,400.07; and

**WHEREAS**, Wendel Duchscherer, Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer, and Robert A. Mendez, Executive Director, recommend acceptance of said project;

**NOW, THEREFORE, BE IT RESOLVED:**

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 3 - INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 1998B - \$93,121.23**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on April 1, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 1998B will be available:

Interest Account    \$16,037.90

Principal Account   \$77,083.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$8,018.95 to mature in time for the April 15, 2013, Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Interest Account, in the amount of \$8,018.95 to mature in time for the October 15, 2013, Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$77,083.33 to mature in time for the October 15, 2013, Principal Payment at the highest yield to maturity to 1998B Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$8,018.95 to mature in time for the April 15, 2013, Interest Payment at the highest yield to

maturity to 1998B Bondholders and invest from the Interest Account, in the amount of \$8,018.95 to mature in time for the October 15, 2013, Interest Payment at the highest yield to maturity to 1998B Bondholders and invest from the Principal Account in the amount of \$77,083.33 to mature in time for the October 15, 2013, Principal Payment at the highest yield to maturity to 1998B Bondholders, is hereby approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 4 - INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2003F - \$89,650.03**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** Susan Rinaldo, Cash Manager advised that on April 1, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2003F will be available:

Interest Account	\$33,816.70
Principal Account	\$55,833.33

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$33,816.70 to mature in time for the July 15, 2013 Interest Payment at the highest yield to maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$55,833.33 to mature in time for the July 15, 2013 Principal Payment at the highest yield to maturity to 2003F Bondholders; and

**WHEREAS,** Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$33,816.70 to mature in time for the July 15, 2013 Interest Payment at the highest yield to

maturity to 2003F Bondholders and to invest from the Principal Account in the amount of \$55,833.33 to mature in time for the July 15, 2013 Principal Payment at the highest yield to maturity to 2003F Bondholders, is hereby approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 5 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2007 - \$186,709.48**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** Susan Rinaldo, Cash Manager advised that on March 25, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2007 was available:

Interest Account	\$125,042.81
Principal Account	\$ 61,666.67

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$125,042.81 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2007 Bondholders and invest from the Principal Account in the amount of \$61,666.67 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2007 Bondholders; and

**WHEREAS,** Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$125,042.81 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2007 Bondholders and invest from the Principal Account in the amount of

\$61,666.67 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2007 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 6 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM THE MANUFACTURERS & TRADERS TRUST COMPANY, DEBT SERVICE FUND WATER WORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2008 - \$490,812.50**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** Susan Rinaldo, Cash Manager advised that on March 25, 2013, the following amounts in the Debt Service Fund Water Works System Revenue Refunding Bonds, Series 2008 was available:

Interest Account	\$124,562.50
Principal Account	\$366,250.00

and has recommended that the Manufacturers & Traders Trust Company, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$124,562.50 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2008 Bondholders and invest from the Principal Account in the amount of \$366,250.00 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2008 Bondholders; and

**WHEREAS,** Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that the Manufacturers & Traders Trust Company be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing the Manufacturers & Traders Trust Company to invest from the Interest Account in the amount of \$124,562.50 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2008 Bondholders and invest from the Principal Account in the amount of \$366,250.00 to mature in time for the December 1, 2013 Principal Payment at the highest yield to maturity to 2008 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That the Manufacturers & Traders Trust Company is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 7 - RATIFICATION OF THE INVESTMENT OF FUNDS FROM KEY BANK, DEBT SERVICE FUND WATER REVENUE BONDS, SERIES 2012 - \$118,437.50**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Susan Rinaldo, Cash Manager advised that on March 25, 2013, the following amounts in the Debt Service Fund Water Revenue Bonds, Series 2012 was available:

Interest Account	\$25,104.17
Principal Account	\$93,333.33

and has recommended that Key Bank, as Fiscal Agent, be authorized to invest from the Interest Account, in the amount of \$25,104.17 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2012 Bondholders and to invest from the Principal Account in the amount of \$93,333.33 to mature in time for the June 1, 2013 Principal Payment at the highest yield to maturity to 2012 Bondholders; and

**WHEREAS**, Inasmuch as the Authority does not have adequate safekeeping facilities for the aforementioned securities, the Comptroller recommends that Key Bank be authorized to maintain possession of the securities, in trust, for the Authority for safekeeping purposes;

**NOW, THEREFORE, BE IT RESOLVED:**

That the action of Robert J. Lichtenthal, Jr., Deputy Director, in authorizing Key Bank to invest from the Interest Account in the amount of \$25,104.17 to mature in time for the June 1, 2013 Interest Payment at the highest yield to maturity to 2012 Bondholders and to invest from the Principal Account in the amount of \$93,333.33 to mature in time for the June 1, 2013 Principal Payment at the highest yield to maturity to 2012 Bondholders, is hereby ratified and approved; and be it further

**RESOLVED:** That Key Bank is authorized to retain possession of the securities, in trust, for the Authority until further direction by the Authority's Comptroller.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 8 - AUTHORIZATION TO ENTER INTO AN EQUIPMENT PURCHASE AGREEMENT WITH MAC SOURCE COMMUNICATIONS, INC. IN CONNECTION WITH THE ERIE COUNTY WATER AUTHORITY'S PHONE SYSTEM UPGRADE**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** Matthew J. Baudo, Secretary to the Authority advises that it is in the best interest of the Erie County Water Authority ("Authority") to upgrade the Authority's phone system by replacing current equipment and software; and

**WHEREAS,** The Authority desires to exercise its right to purchase necessary equipment and software for the upgrading of the Authority's phone system from MAC Source Communications, Inc. ("MAC") off of the New York State Office of General Services State Contract; and

**WHEREAS,** MAC has submitted an Equipment Purchase Agreement for the upgrading of the Authority's phone system; and

**WHEREAS,** Matthew J. Baudo, Secretary to the Authority recommends acceptance of said agreement by the Authority;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the Equipment Purchase Agreement of MAC Source Communications, Inc. for the upgrading of the Authority's phone system off of the New York State Office of General Services State Contract under the terms and conditions set forth in said proposal; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further



**RESOLVED:** That the Secretary be and he hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to MAC.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 9 - AUTHORIZATION TO ENTER INTO A MAINTENANCE AGREEMENT WITH AVAYA, INC. IN CONNECTION WITH THE ERIE COUNTY WATER AUTHORITY'S PHONE SYSTEM UPGRADE**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** The Authority has exercised its right to purchase necessary equipment and software for the upgrading of the Authority's phone system from MAC Source Communications, Inc. ("MAC") off of the New York State Office of General Services State Contract; and

**WHEREAS,** Avaya, Inc. ("Avaya") is the manufacturer of the above-noted equipment and software; and

**WHEREAS,** Avaya has submitted a Maintenance Agreement for the software and equipment purchased from MAC; and

**WHEREAS,** The Authority desires to exercise its right to enter into a Maintenance Agreement with Avaya for the software and equipment purchased from MAC off of the New York State Office of General Services State Contract; and

**WHEREAS,** Matthew J. Baudo, Secretary to the Authority recommends acceptance of said agreement by the Authority;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the Maintenance Agreement of Avaya, Inc. off of the New York State Office of General Services State Contract for the maintenance of software and equipment relative to the upgrading of the Authority's phone system under the terms and conditions set forth in said proposal; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary be and he hereby is authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Avaya.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 10 - AUTHORIZATION TO ENTER INTO A BULK SALE AGREEMENT WITH THE VILLAGE OF ANGOLA**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** The Erie County Water Authority (Authority) and the Village Board of the Village of Angola (Angola) acting as Water Commissioners on behalf of the of the duly constituted Water Districts of the Village of Angola, County of Erie State of New York entered into a Bulk Sales Agreement on August 24, 1993; and

**WHEREAS,** The Authority and the Village desire to renew with amendments the current Bulk Sales Agreement; and

**WHEREAS,** The Village has submitted a Bulk Sale Agreement with amendments; and

**WHEREAS,** The term of this Agreement shall be for a period of ten (10) years from the date hereof and for successive ten-year periods thereafter unless a notice of intent to renegotiate or terminate said Agreement is given by one party to the other within one year prior to the expiration of one of the ten-year periods; and

**WHEREAS,** Edward A. Betz, Associate Counsel has reviewed said Agreement and recommends entering into the Agreement with the Village; and

**WHEREAS,** Wesley C. Dust, Executive Engineer and Robert A. Mendez, Executive Director concur with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman is hereby authorized to execute the Bulk Sale Agreement and any other necessary documents with the Village under the terms and conditions set forth in the Agreement and any modifications thereof; and be it further

**RESOLVED:** That the Secretary be and he hereby is authorized and directed to forward a certified copy of this resolution to the Village along with a copy of the duly executed Agreement.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 11 - AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH THE TOWN OF EVANS**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** The Town of Evans ("Town") is currently a bulk sales customer of the Erie County Water Authority ("Authority") pursuant to an agreement dated March 4, 2002; and

**WHEREAS,** The Authority was created to provide a safe and adequate supply to water to the residents of Erie County and has the capacity and expertise to operate and manage the District's facilities; and

**WHEREAS,** The Authority and the Town find it mutually advantageous for the Authority to furnish a supply of water to the Town's Districts and to operate and manage the District's facilities; and

**WHEREAS,** Under the date of March 20, 2013, the Town Board by resolution authorized execution of the Authority's Lease Management Agreement; and

**WHEREAS,** The Town has submitted a Lease Management Agreement for Water District Nos. 1, 1X, 1XX, 2, 2X, 3, 4, & 5 including all extensions thereof for the sale and distribution of water to the customers in said district, whereby the Authority agrees to manage and operate said district, which by said agreement is leased to the Authority for that purpose, treating each of the customers therein as retail customers and charging the customers therein for the sale of water the same rates and charges as are imposed on other customers throughout the Authority's territory not under lease management; and

**WHEREAS,** The term of this Agreement shall be for a period of ten (10) years from the date hereof and for successive ten-year periods thereafter unless a notice of intent to renegotiate or terminate said Agreement is given by one party to the other within one year prior to the expiration of one of the ten-year periods; and

**WHEREAS,** Edward A. Betz, Associate Counsel has reviewed said Agreement and recommends entering into the Agreement with the Town; and

**WHEREAS**, Wesley C. Dust, Executive Engineer and Robert A. Mendez, Executive Director concur with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman is hereby authorized to execute the Lease Management Agreement and any other necessary documents with the Town under the terms and conditions set forth in the Agreement and any modifications thereof; and be it further

**RESOLVED:** That the Secretary be and he hereby is authorized and directed to forward a certified copy of this resolution to the Town along with a copy of the duly executed Agreement.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 12 - WAIVER OF SECTION 3.04 OF THE ERIE COUNTY WATER  
AUTHORITY'S TARIFF FOR THE TOWN OF EVANS**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Section 3.04 of the Authority's Tariff provides for the payment of a \$15.00 account origination fee for each new water service application; and

**WHEREAS**, The account origination fee is intended to recover the clerical and computer processing costs involved in setting up a new customer in the Authority's billing system; and

**WHEREAS**, In a resolution dated March 26, 2013, the Authority authorized the Chairperson to execute a Lease Managed Agreement with the Town of Evans, resulting in the providing of water service to the existing water customers of the Town; and

**WHEREAS**, In a memo to the Authority dated February 21, 2013, Robert J. Lichtenthal, Jr., Deputy Director, recommended to the Authority that the account origination fees for these existing customers in the Town of Evans be waived, based primarily on the fact that the costs of setting up these customers has been minimal; and

**WHEREAS**, Robert A. Mendez, Executive Director and Wesley C. Dust, Executive Engineer recommend approval of this waiver;

**NOW, THEREFORE, BE IT RESOLVED:**

That the account origination fee, provided for in Section 3.04 of the Authority's Tariff, be waived for those new customers covered under the Lease Managed Agreement with the Town of Evans dated March 26, 2013.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 13 - AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE VILLAGE OF WILLIAMSVILLE**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, The Village of Williamsville ("Village") has constructed water system facilities and water improvement areas within the Village ("Village Water System"); and

**WHEREAS**, The Village has determined that it would be in the best interest of the Village, its residents and the customers of the Village Water System to have the Authority takeover water service to the entire Village as a direct service provider, thereby eliminating all future involvement and responsibility of the Village with respect to Village Water System, except for the payment of direct service hydrant maintenance fees to the Authority; and

**WHEREAS**, The Authority and the Village understand that the Village will need to undergo a number of legal procedures in order to authorize the transfer of facilities from the existing Village water districts as well as other water system facilities owned by the Village to the Authority, which procedures will take a considerable period of time; and

**WHEREAS**, The Authority has advised the Village that prior to undertaking to accept the Village Water System and begin servicing the Village as a direct service provider, the Village will need to complete certain improvements to the Village Water System; and

**WHEREAS**, The Authority advised the Village that additional infrastructure improvements beyond the Village Improvements are needed to bring said water system into compliance with Authority's standards; and

**WHEREAS**, The Village has submitted a Memorandum of Understanding ("MOU") outlining the intent of the proposed project and responsibilities of both Authority and the Village; and

**WHEREAS**, Under the date of March 25, 2013, the Village, by resolution, authorized execution of the MOU with the Authority;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman be and he hereby is authorized to execute said MOU with the Village; and be it further

**RESOLVED:** That the Secretary be and he hereby is authorized to forward an executed copy of said MOU together with a certified copy of this resolution to the Village.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 14 - VILLAGE OF HAMBURG NEW YORK STATE LOCAL GOVERNMENT EFFICIENCY GRANT**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** the Erie County Water Authority (Authority or ECWA) fully supports inter-municipal initiatives to enhance services and reduce costs; and

**WHEREAS,** the Authority, in collaboration with the Village of Hamburg (Village), seek grant monies from the New York State Department of State (DOS) Local Government Efficiency (LGE) Grant Program in the amount of \$44,640, to examine the potential benefits and costs to the Village and the Authority by converting to from lease managed to direct service; and

**WHEREAS,** the Authority in collaboration with the Village will support a feasibility study that examines the possible efficiencies, benefits, and costs of an Authority takeover of water service within the Village as a direct service provider; thereby, potentially eliminating all future involvement and responsibility of the Village with respect to water system facilities within the Village except for the payment of certain hydrant fees; and

**WHEREAS,** the Authority has certain water system standards that the Village must comply with prior to becoming a direct service customer, and such standards may require improvements to the Village's current water system, which the Village must identify and determine the financial impact of; and

**WHEREAS,** the Village will submit an application entitled the "Village of Hamburg and ECWA Water System Consolidation Study" that will include a detailed feasibility study to determine the viability of consolidating the Village water system into the Authority's county-wide system as a direct service customer for the benefit of their ratepayers; and

**WHEREAS**, the Village will serve as “Lead Agency” for purposes of securing and administering this LGE Grant; and

**WHEREAS**, the Authority and the Village will work cooperatively to share all necessary information in a timely manner to facilitate this grant application and feasibility; and

**WHEREAS**, the Village will provide all matching funds required to complete is project, inclusive of the required local match of 10 percent (\$4,960), and there will be no cost to the Authority,

**NOW, THEREFORE, BE IT FURTHER RESOLVED:**

That Wesley C. Dust, Executive Engineer, on behalf of the Authority, is hereby authorized and directed to support an application filed by the Village on the Authority’s behalf to the 2012-2013 Local Government Efficient Grant Program to obtain financial assistance for a detailed feasibility study to determine the viability of consolidating the Village water system into the Authority’s county-wide system.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 15 - AWARD OF CONTRACT TO OCCHINO CORP. FOR CONTRACT NO. DA-008, WATER SYSTEM IMPROVEMENTS, TOWNS OF CHEEKTOWAGA AND CLARENCE, NEW YORK, PROJECT NO. 201100166 - \$957,496.21**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 30<sup>th</sup> day of January, 2013, and in Business First on the 1<sup>st</sup> day of February, 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No. DA-008, water system improvements, Towns of Cheektowaga and Clarence, New York; and

**WHEREAS**, Sealed bids or proposals were opened in the office of the Authority on the 19<sup>th</sup> day of February, 2013, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
Occhino Corp.	\$ 957,496.21
New Frontier Excavating & Paving	965,423.00

Milherst Construction, Inc.	966,359.10
Sicar Management & Construction, Inc.	974,702.80
Visone Construction	1,017,708.00
C&C Contracting	1,068,436.10*
CMH Company, Inc.	1,093,715.00
Sergi Construction	1,120,000.00
E&R General Construction, Inc.	1,224,730.00

\*Corrected Figure; and

**WHEREAS**, The bid bonds have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

**WHEREAS**, Robert Brown, Director of Equal Employment Opportunity, has advised that the low bidder, Occhino Corp. has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

**WHEREAS**, DiDonato Associates, P.E., P.C., Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Richard M. Rosenberry, Sr. Distribution Engineer have reviewed the specifications and bids and determined that Occhino Corp. is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project; and

**WHEREAS**, Robert A. Mendez, Executive Director concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that Occhino Corp. is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Contract No. Contract No. DA-008, water system improvements, Towns of Cheektowaga and Clarence, New York in the total amount of \$957,496.21; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further



**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 16 - AWARD OF CONTRACT TO DELACY FORD, INC. FOR THE FURNISHING AND DELIVERING OF TWENTY THREE (23) NEW AND UNUSED VEHICLES, PROJECT NO. 201300022 - \$633,588.00**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and Front Page on the 6<sup>th</sup> day of February, 2013, and in Business First on the 8<sup>th</sup> day of February, 2013, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the furnishing and delivering of twenty-three (23) new and unused vehicles; and

**WHEREAS,** Sealed bids or proposals were opened in the office of the Authority on the 26<sup>th</sup> day of February, 2013, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
DeLacy Ford, Inc.	\$633,588.00
Basil Ford, Inc.	640,705.00
West Herr Ford	646,508.00
Gowanda Ford	647,388.74
McFadden Ford, Inc.	662,700.68; and

**WHEREAS,** Wesley C. Dust, P.E., Executive Engineer and James K. Ehrin, Sr. Distribution Engineer have reviewed the specifications and bids and determined that DeLacy Ford, Inc. is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project; and

**WHEREAS,** Robert A. Mendez, Executive Director concurs with said recommendation;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that DeLacy Ford, Inc. is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the furnishing and delivering of twenty-three (23) new and unused vehicles in the total amount of \$633,588.00; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 17 - APPROVAL OF CHANGE ORDER NO. 1 OF HOHL INDUSTRIAL SERVICES, INC. FOR CONTRACT NO. MP-76, VAN DE WATER TREATMENT PLANT COAGULATION BASINS UPGRADES, PROJECT NO. 201000102, CONTRACT NO. 12-11-04**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS,** Heretofore and on the 16<sup>th</sup> day of April, 2012, the Erie County Water Authority ("Authority") entered into a contract with Hohl Industrial Services, Inc. for Contract No. MP-76, Van de Water Treatment Plant Coagulation Basins Upgrades, identified as Contract No. 12-11-04; and

**WHEREAS,** Said contractor has submitted Change Order No. 1 to provide for the changes listed on the attached Schedule "A"; and

**WHEREAS,** Malcolm Pirnie, Inc., Consulting Engineers, Wesley C. Dust, P.E., Executive Engineer and Robert A. Mendez, Executive Director recommend approval of said Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 1 of Hohl Industrial Services, Inc. to provide for the changes listed on the attached Schedule "A" be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 18 - REFUND FOR NEW SERVICE INSTALLATIONS - \$9,570.87**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

**WHEREAS**, Said new services have been completed and the actual cost thereof ascertained; and

**WHEREAS**, The entire actual cost thereof is less than the estimated cost of the new services; and

**WHEREAS**, Karen A. Prendergast, Comptroller, under the date of March 26, 2013, has recommended that the following refunds be made;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth:

#OWIP	NAME & ADDRESS	DESCRIPTION	AMOUNT
60708	AVR Enterprises, LLC 300 International Drive, Suite 300 Williamsville, NY 14221	Install a 6" PFP at Harris Hill Rd at Roll Rd. Town of Clarence	\$6,604.87
60709	AVR Enterprises, LLC 300 International Drive, Suite 300 Williamsville, NY 14221	Install a 4" Domestic at Harris hill Rd at Roll Rd. Town of Clarence	\$2,966.00

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 19 - AUTHORIZATION FOR EARL JANN, COMMISSIONER, WESLEY DUST, EXECUTIVE ENGINEER, ROBERT NIEDERPRUEM, SR. PRODUCTION ENGINEER AND PAUL RIESTER, DIRECTOR OF ADMINISTRATION TO ATTEND MEETINGS IN ALBANY, NEW YORK**

Motion by Mr. Warthling seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority deems it advisable for Earl Jann, Commissioner, Wesley Dust, Executive Engineer, Robert Niederpruem, Sr. Production Engineer and Paul Riester, Director of Administration to attend meetings in Albany, New York at a total estimated cost of \$1,000;

**NOW, THEREFORE, BE IT RESOLVED:**

That for Earl Jann, Commissioner, Wesley Dust, Executive Engineer, Robert Niederpruem, Sr. Production Engineer and Paul Riester, Director of Administration are hereby authorized to travel to Albany, New York from April 14, 2013 to April 16, 2013 to attend meetings at a total estimated cost of \$1,000.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 20 - AUTHORIZATION TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE ERIE COUNTY WATER AUTHORITY AND ROBERT MENDEZ**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Heretofore and on the 1<sup>st</sup> day of April, 2000 the Board of Commissioners of the Erie County Water Authority (Authority) entered into an Employment Contract with Robert Mendez, Executive Director (Employee); and

**WHEREAS**, It has been renewed thereafter and now expires March 31, 2013; and

**WHEREAS**, The Authority and Employee desire to enter into a Memorandum of Agreement for the following:

- I. For the orderly termination of all rights and responsibilities arising from the April 1, 2000 through March 31, 2013 Agreement between the Authority and Employee;
- II. To set forth the terms and conditions of Employees' Employment for the term of April 1, 2013 through September 30, 2013; and

- III. To provide for Employee's orderly retirement and separation from employment with the Authority no later than September 30, 2013 and for the complete resolution of any and all disagreements, disputes or claims arising out of Employee's employment or the Employee's retirement and separation from that employment on September 30, 2013; and

**WHEREAS**, Edward A. Betz, Associate Attorney has reviewed the Memorandum of Agreement and has approved the same as to form;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman of the Erie County Water Authority is authorized to execute a Memorandum of Agreement with Robert A. Mendez.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 21 - AUTHORIZATION TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE ERIE COUNTY WATER AUTHORITY AND ROBERT MENDEZ**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Heretofore and on the 26<sup>th</sup> day of March 26, 2013 the Board of Commissioners of the Erie County Water Authority (Authority) entered into a Memorandum of Agreement with Robert Mendez, Executive Director (Employee) relative to the Employee's employment for the term of April 1, 2013 through September 30, 2013; and

**WHEREAS**, The Authority and Employee desire to enter into a separate Memorandum of Agreement containing additional terms and conditions for the Employee's term commencing April 1, 2013 through September 30, 2013 for the following: and

**WHEREAS**, Edward A. Betz, Associate Attorney has reviewed the Memorandum of Agreement and has approved the same as to form;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Chairman of the Erie County Water Authority is authorized to execute a Memorandum of Agreement with Robert A. Mendez.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None

**ITEM 22 - TIMOTHY GALLAGHER - APPOINTMENT AS ASSOCIATE ATTORNEY (PART-TIME)**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority has the authority to appoint an attorney and an engineer and such additional officers and employees as it may require for the performance of its duties, fix and determine their qualification, duties and compensation, subject to the provisions of the Civil Service Law of the State of New York and such rules as the personnel officer of the County of Erie may adopt and make applicable to such authority; and

**WHEREAS**, Article V, Section 6 of the By-Laws of the Erie County Water Authority grants to the Authority the right to name and appoint from time to time an attorney or engineer and employees as it may require for the performance of its duties, fix their qualification, duties and compensation, subject to the provisions of the Civil Service Law of the State of New York;

**NOW, THEREFORE BE IT RESOLVED:**

That Timothy Gallagher, be appointed to the position of Associate Attorney (Part-Time); said temporary appointment being subject to the approval of the Erie County Personnel Officer, and to be compensated at a rate of \$100.00 per hour, not to exceed nineteen hours (19) per biweekly pay period and not to exceed the annual budgetary appropriation, effective March 26, 2013.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 23 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL O & M BUDGET FOR FISCAL YEAR 2013**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, In a resolution dated November 15, 2012, the Erie County Water Authority (the "Authority") adopted its Annual Operating & Maintenance Budget for the fiscal year 2013; and

**WHEREAS**, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS**, In order to streamline operations, the Authority has determined that it is

advisable to eliminate one position of Meter Service Worker and fund one additional position of Water Utility Worker; and

**WHEREAS**, In order to fund the additional position of Water Utility Worker, funds will be transferred from unit 2040 – Meter Shop to unit 2010 – Line Maintenance as follows:

<u>Unit No</u>	<u>Internal No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
2010	01	Labor	\$ 33,174	
2010	08	Fringe Benefits	<u>18,773</u>	
2040	01	Labor		\$ 33,174
2040	08	Fringe Benefits		<u>18,773</u>
Totals			\$ 51,947	\$ 51,947

**WHEREAS**, Robert A. Mendez, Executive Director, Robert J. Lichtenthal Jr., Deputy Director, Matthew J. Baudo, Secretary to the Authority, and Wesley Dust, Executive Engineer, recommend approval of said amendment;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual O & M Budget, for the fiscal year 2013, be amended by funding the position of Water Utility Worker as shown above.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 24 - AUTHORIZATION TO TABLE THE AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S BY-LAWS**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to table the authorization to amend the Erie County Water Authority's By-Laws.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 25 - AUTHORIZATION TO AMEND POLICY NO. 92.0 – EMPLOYMENT OPPORTUNITY POSTING TO THE ERIE COUNTY WATER AUTHORITY’S EMPLOYEE (FORMERLY KNOWN AS HUMAN RESOURCES) POLICIES/PROCEDURES MANUAL**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted a Human Resources Policies/ Procedures Manual; and

**WHEREAS**, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Human Resources Policies/Procedures Manual; and

**WHEREAS**, Matthew J. Baudo, Secretary to the Authority advises that it is in the best interest of the Authority to amend Policy No. 92.0 – Employment Opportunity Posting of said Manual to read as follows on attached Schedule “A”; and

**WHEREAS**, This amendment to the policy has been prepared and reviewed by Matthew J. Baudo, Secretary to the Authority; and

**WHEREAS**, Matthew J. Baudo, Secretary to the Authority recommends amending Policy No. 92.0 – Employment Opportunity Posting of the Authority's Employee (formerly known as Human Resources) Policies/Procedures Manual;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority amend Policy No. 92.0 – Employment Opportunity Posting of the Authority's Employee (formerly known as Human Resources) Policies/Procedures Manual.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell

Noes: None



**ITEM 26 - AUTHORIZATION TO SUBMIT THE ANNUAL EVALUATION SUMMARY FORM, PERFORMANCE MEASUREMENTS REPORT AND MISSION STATEMENT TO THE AUTHORITIES BUDGET OFFICE**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, The Erie County Water Authority (Authority) was created by the New York State Legislature as a public benefit corporation and local public authority under Public Authorities Law Section 1050 et seq;

**WHEREAS**, The Authority is subject to regulation and other provisions of the Public Authorities Law including the 2009 Public Authorities Reform Act (PARA);

**WHEREAS**, PARA and Public Authorities Law Sections 2800(1)(a)(15) and 2800(2)(a)(15) and 2824(7) require that the Board of every state and local public authority conduct an annual evaluation of its performance;

**WHEREAS**, The annual assessment required by PARA ensures that each board member understands and is accountable to the mission of the Authority and the public interest and that they are performing their duties and responsibilities appropriately;

**WHEREAS**, The New York State Authorities Budget Office (ABO) was created to assess and enforce the compliance of public authorities with the requirements of the Public Authorities Law and PARA and to review, analyze and report on public authorities' operations, budgets and practices; and

**WHEREAS**, The Board members have completed the required individual evaluations, and the Governance Committee has compiled the information from the individual evaluations and aggregated the results in summary form; and

**WHEREAS**, Every local authority is required to file a Mission Statement and Performance Measurements Report with the ABO annually; and

**WHEREAS**, To comply with PARA, the Summary Form, Mission Statement and Performance Measurements Report must be transmitted by the Authority to the ABO no later than March 31, annually;

**NOW, THEREFORE, BE IT RESOLVED:**

That Edward A. Betz, Associate Counsel, is hereby authorized to submit the Evaluation Summary Form, Mission Statement and Performance Measurements Report to the ABO no later than March 31, annually.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 27 - AUTHORIZATION TO FILE THE PUBLIC AUTHORITY REPORTING INFORMATION SYSTEM (PARIS) 2012 ANNUAL REPORT TO THE NEW YORK STATE AUTHORITY BUDGET OFFICE**

Motion by Mr. Jann seconded by Mr. O'Donnell

**WHEREAS**, In accordance with the Public Authority Reform Act of 2005, the Erie County Water Authority (Authority) is required to file an Annual Report which reflects the 2012 results of operations and other supporting information; and

**WHEREAS**, The certification statement must be affirmatively answered confirming that the Report has been presented to and accepted by the Board before the submission of the data; and

**WHEREAS**, The Authority authorizes the Deputy Director as Chief Financial Officer (CFO) and the Executive Director as Chief Executive Officer (CEO);

**NOW, THEREFORE, BE IT RESOLVED:**

That the Deputy Director as CFO and the Executive Director as CEO are hereby authorized to file the Public Authority Reporting Information System 2012 Annual Report to the New York State Authority Budget Office.

Ayes: Three; Commrs. Warthling, Jann and O'Donnell  
Noes: None

**ITEM 28 - PURCHASE ORDERS:**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to approve for payment of Purchase Order Nos. as listed on the attached pages 8-10 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 29 - PURCHASE ORDER AMENDMENTS:**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to approve for payment of Purchase Order Amendments as listed on the attached page 11 after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 30 - SERVICE CONNECTION WORK ORDER LIST:**

Motion by Mr. Jann seconded by Mr. O'Donnell and carried to approve Service Connection Work Order Nos. 2013-10 and 2013-11, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 13-03-01 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 13-04-01 and large services under Contract No. 13-05-01 to Kandey Company, Inc.

**VIII. - ADJOURNMENT**

Motion by Mr. O'Donnell, second by Mr. Jann and carried that the meeting adjourn.



Matthew J. Baudo  
Secretary to the Authority/Personnel Director

SLZ

## CHANGE ORDER NO. 1

**Erie County Water Authority**  
**350 Ellicott Square Building, 295 Main Street**  
**Buffalo, New York 14203**

**Contract No.:** MP-76

**Project No.:** 201000102

**Date:** March 14, 2013

**Project:** Van De Water Treatment Plant Coagulation Basins Upgrades

**Contractor:** Hohl Industrial Services, Inc.  
 770 Riverview Blvd.  
 Tonawanda, NY 14150

**Engineer:** Malcolm Pirnie, Inc.  
 50 Fountain Plaza, Suite 600  
 Buffalo, NY 14202

### I. DESCRIPTION OF CHANGE

1. Deletion of spare pump controller.
2. Extend lime containment curb and increase height of lime tank pad.
3. Substitute steel handrail in lieu of aluminum handrail for lime tank
4. Modify RPZ's and associated piping from 10" dia. To 8" dia.
5. Reduce required chain & flight spare parts.
6. Reduce chlorine pumps from 50hp to 30hp.
7. Deletion of the 400 amp disconnect switch at the chlorine control panel.
8. Addition of fillets and corbels in the cross collectors (all 3 basins)
9. Addition of disconnects for the new overhead doors (total of 9 doors)
10. Addition of 4" dia. Gate valve on plant water line near flocculation building.
11. Addition of lime metering pump pads and FRP table.
12. Addition of 280V 3-phase power to 36" delivered water valve actuator.
13. Addition of plug valve on sludge drain line.
14. Additional neutral wires for the GFI receptacles on top of sedimentation basin.
15. Addition of lime pump control panel, lime mixer control panel and pressure gauges.
16. Accept single speed motors in lieu of dual speed motors for the chain & flight drives.
17. Eliminate RPZ training.
18. Insulate the 36" delivered water line.
19. Additional pipe insulation in boiler room.
20. Additional conduit for flocculator control and overload wiring.
21. Modification of existing "T" plates at baffle wall.
22. Relocate existing stairs to lime area.
23. Addition of asbestos testing on baffle wall.

24. Modify and relocate new "T" bracket supports.
25. Modify flocculator shaft length.
26. Hohl acquired and installed ECWA owned tube settlers.
27. Additional filter aid pressure relief valves.
28. Relocate flocculator, fluoride, and sludge control panels to UPS power.
29. Relocate sump pump control panel to UPS power.
30. Addition of expansion coupling on turbidity drain line.
31. Additional conduit from basin flow elements to basin flow indicators. (all 3 basins)
32. Deletion of chlorine supply pump, surface wash pump, and coagulant transfer pump training.
33. Additional local controls for chain & flight.
34. Addition of starters for the sludge isolation valves.(total of 3)
35. Additional brackets for the existing "T" plates on baffle wall.
36. Deletion of new telescopic valve stands.
37. Additional time and material to install filter aid piping and tubing below grating.
38. Contract provisions modification to change contract times for milestone No.1 completion.
39. Reduce value of Line Item 25.00, Contingency Allowance for Miscellaneous Repair Work.

## **II. REASON FOR CHANGE**

1. Spare controller was not required and therefore not provided at a savings to Owner.
2. Structural revisions were necessary as a result of conditions encountered during the course of construction.
3. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
4. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
5. Modifications to the number of spare parts required were made at a savings to Owner.
6. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
7. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
8. Structural revisions were necessary as a result of conditions encountered during the course of construction.
9. Electrical improvements were necessary as a result of conditions encountered during the course of construction.
10. Mechanical improvements requested by Owner.
11. Structural revisions were necessary as a result of conditions encountered during the course of construction.
12. Electrical improvements were necessary to facilitate the operation of the equipment as a result of conditions encountered during the course of construction.

13. Mechanical improvements requested by Owner.
14. Electrical improvements were necessary as a result of conditions encountered during the course of construction.
15. Electrical improvements were necessary to facilitate the operation of the equipment, as a result of conditions encountered during the course of construction
16. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
17. Training of plant personnel was not required and therefore not performed at a savings to Owner.
18. Mechanical improvements requested by Owner.
19. Mechanical improvements requested by Owner.
20. Electrical improvements were necessary to facilitate the operation of the equipment, as a result of conditions encountered during the course of construction.
21. Mechanical improvements were necessary as a result of conditions encountered during the course of construction.
22. Structural revisions were necessary as a result of conditions encountered during the course of construction.
23. Additional testing required for regulatory agencies.
24. Structural improvements requested by Owner.
25. Mechanical improvements requested by Owner.
26. Contractor purchased tube settlers from Owner.
27. Mechanical improvements requested by Owner.
28. Electrical modifications requested by Owner.
29. Electrical modifications requested by Owner.
30. Mechanical improvements were necessary as a result of conditions encountered during the course of construction.
31. Electrical improvements were necessary as a result of conditions encountered during the course of construction.
32. Training of plant personnel was not required and therefore not performed at a savings to Owner.
33. Electrical modifications requested by Owner.
34. Electrical improvements were necessary to facilitate the operation of the equipment, as a result of conditions encountered during the course of construction.
35. Structural improvements requested by Owner.
36. Modifications to the original design were made during construction at a savings to Owner, while maintaining the original intent of the design.
37. Mechanical improvements requested by Owner.
38. Schedule impacts due to mechanical equipment performance issues. Change completion time for Milestone No.1 completion from November 30, 2012 to February 12, 2013.
39. The Contingency Allowance in the Contract is reduced from \$250,000 to \$138,006.02 to compensate for the changes herein.

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**III. ATTACHMENTS**

1. Change Order No. 1 Item(s) Summary Table.
2. Cost proposals / T&M Sheets for changes.

**IV. COMPENSATION**

1. Lump Sum Credit:	\$ 892.00
2. Lump Sum Extra:	\$ 1,062.60
3. Lump Sum Credit:	\$ 3,500.00
4. Lump Sum Credit:	\$ 7,053.82
5. Lump Sum Credit:	\$ 8,320.00
6. Lump Sum Credit:	\$ 580.00
7. Lump Sum Credit:	\$ 2,301.00
8. Lump Sum Extra:	\$ 18,499.00
9. Lump Sum Extra:	\$ 7,008.75
10. Lump Sum Extra:	\$ 2,131.00
11. Lump Sum Extra:	\$ 8,993.12
12. Lump Sum Extra:	\$ 9,227.00
13. Lump Sum Extra:	\$ 2,540.00
14. Lump Sum Extra:	\$ 1,909.00
15. Lump Sum Extra:	\$ 4,550.00
16. Lump Sum Credit:	\$ 3,150.00
17. Lump Sum Credit:	\$ 1,250.00
18. Lump Sum Extra:	\$ 10,575.00
19. Lump Sum Extra:	\$ 4,082.00
20. Lump Sum Extra:	\$ 29,679.00
21. Lump Sum Extra:	\$ 1,659.00
22. Lump Sum Extra:	\$ 1,712.00
23. Lump Sum Extra:	\$ 17.25
24. Lump Sum Extra:	\$ 2,590.00
25. Lump Sum Extra:	\$ 21,769.08
26. Lump Sum Credit:	\$ 2,700.00
27. Lump Sum Extra:	\$ 988.00
28. Lump Sum Extra:	\$ 6,936.00
29. Lump Sum Extra:	\$ 8,949.00
30. Lump Sum Extra:	\$ 335.00
31. Lump Sum Extra:	\$ 7,879.00

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32. Lump Sum Credit:	\$ 1,600.00
33. Lump Sum Extra:	\$ 9,096.00
34. Lump Sum Extra:	\$ 14,070.00
35. Lump Sum Extra:	\$ 3,532.00
36. Lump Sum Credit:	\$ 4,140.00
37. Lump Sum Extra:	\$ 2,742.00
38. Lump Sum Credit:	\$ 35,000.00
39. Lump Sum Credit:	\$ 112,043.98

**Net Change: \$ 0.00**

## **V. SUMMARY**

### **CHANGE IN CONTRACT PRICE:**

Original Contract Price:

\$ 8,048,800.00

Net Change from previously approved Change Orders:

\$ 0.00

Contract Price prior to this Change Order:

\$ 8,048,800.00

### **CHANGE IN CONTRACT PRICE:**

Net Increase of this Change Order:

\$ 0.00

Contract Price incorporating this Change Order:

3/26/13 \$ 8,048,800.00

### **CHANGE IN CONTRACT TIMES:**

Original Contract Time

Milestone M1 Complete:	<u>November 30, 2012</u>
Substantial Completion:	<u>May 30, 2014</u>
Final Completion:	<u>June 27, 2014</u>

Net Change from previously approved Change Orders:

Milestone M1 Complete:	<u>November 30, 2012</u>
Substantial Completion:	<u>May 30, 2014</u>
Final Completion:	<u>June 27, 2014</u>

Contract Times prior to this Change Order:

Milestone M1 Complete:	<u>November 30, 2012</u>
Substantial Completion:	<u>May 30, 2014</u>
Final Completion:	<u>June 27, 2014</u>

### **CHANGE IN CONTRACT TIMES:**

Net increase of this Change Order:

Milestone M1 Complete:	<u>February 12, 2013</u>
Substantial Completion:	<u>May 30, 2014</u>
Final Completion:	<u>June 27, 2014</u>

Contract Times with all approved Change Orders:

Milestone M1 Complete:	<u>February 12, 2013</u>
------------------------	--------------------------



Substantial Completion: May 30, 2014  
Final Completion: June 27, 2014

**VI. APPROVALS**

OWNER:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Erie County Water Authority

CONTRACTOR:

By: *David A. Hill* Date: 3/15/13  
Hohl Industrial Services, Inc.

ENGINEER:

By: *Malcolm Pirnie* Date: 03/14/13  
Malcolm Pirnie, Inc.

3/26/13

**ERIE COUNTY WATER AUTHORITY  
HR Policies/Procedures**

**Re:           EMPLOYMENT OPPORTUNITY  
              POSTING**

**Policy No.: 92.0**

**Application: Authority Wide**

**Adopted: 10/04/12**

**Amended: 03/26/13**

**PURPOSE**

To establish guidelines for providing a structured communication and posting process for the advertisement of employment opportunities at the Authority to the general public, and to further establish a process by which resumes are submitted to and maintained by the Authority.

**POLICY**

It is the policy of the Authority to hire well-qualified individuals by making the general public aware of vacancies to be filled, and by soliciting and maintaining a database of the resumes of those qualified individuals seeking Authority employment.

**PROCEDURE**

1. The Authority shall advertise on its website all vacant titles in the competitive, non-competitive and exempt classifications for a minimum of one week from date of posting.
2. For all vacancies occurring in each classification, the Authority shall follow the process set forth in more detail in the attached chart, which is incorporated as part of this Policy. In addition, the Authority shall comply with the regulations set forth in New York State Civil Service Law, where applicable.

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CPO2562

Erie County Water Authority  
Purchasing System Board Approval Report  
March 26, 2013 List No: 2013-13

Run Date 3/25/2013  
Page 1

## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0335-15	276	TOWEL, UNIFORM SERVICE METER SHOP COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 18,676.28 56,323.72	3/25/2013 ERIE COUNTY CONTRACT	71.87
1.2	0335-15	279	TOWEL, UNIFORM SERVICE 03-21-2013 ECWA COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 18,811.33 56,188.67	3/25/2013 ERIE COUNTY CONTRACT	19.04
1.3	0335-15	280	UNIFORM SERVICE 03/21/13 STURGEON POINT COYNE TEXTILE SERVICE Effective 4/01/2012 Thru 3/31/2015 Master P/O Amt Total Releases Open Amount 75,000.00 18,899.22 56,100.78	3/25/2013 ERIE COUNTY CONTRACT	87.89
1.4	0875-13	1	GATEWAY POWER & GAS PURSASED DEC TO FEB D.F. KANE WATER QUALITY LAB GATEWAY TRADE CENTER INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 28,000.00 3,185.13 24,814.87	3/25/2013	3,185.13
1.5	0934-13	2	TREATMENT PROCESS VAN DE WATER PLANTS HACH COMPANY Effective 2/13/2013 Thru 2/12/2014 Master P/O Amt Total Releases Open Amount 18,309.51 3,871.56 14,437.95	3/25/2013	1,868.58
1.6	1053-13CL	6	LIQUID CHLORINE VAN DE WATER PLANT JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2013 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 318,600.00 29,736.00 288,864.00	3/25/2013	4,248.00

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Erie County Water Authority  
Purchasing System Board Approval Report  
March 26, 2013 List No: 2013-13

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1101-12	61	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 520,937.35 392,557.26 128,380.09	3/25/2013	9,798.75
1.8	1214-12	53	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 393,704.61 216,402.46 177,302.15	3/25/2013	1,333.20
1.9	1214-12	54	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2012 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 393,704.61 226,714.46 166,990.15	3/25/2013	10,312.00
1.10	1401-13	58	6421-316-01 GARTMAN RD STN ECWA NATIONAL FUEL GAS CORP Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 27,529.52 122,470.48	FEBRUARY 3/25/2013 NEW YORK STATE CONTRACT	177.00
1.11	1405-13	6	SWAN RAMP PARKING - 2013 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,000.00 1,365.00 5,635.00	3/25/2013	157.50
1.12	1411-13CEL	3	CELLULAR PHONE SERVICE - FEBRUARY 2013 ECWA VERIZON (P O BOX 15124) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 35,000.00 4,596.82 30,403.18	3/25/2013 NEW YORK STATE CONTRACT	4,416.76

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1.13	1787-13	2	SUNOCO STURGEON POINT SUNOCO (DES MOINES IA) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 35,000.00 2,434.97 32,565.03	FEB 2013 3/25/2013	1,214.80
1.14	200765	7	UFPO TICKET MANAGEMENT SYSTEM LOCATION OF WATER LINES BYTRONICS INC (FAIRPORT NY) Effective 8/27/2012 Thru 8/26/2013 Master P/O Amt Total Releases Open Amount 17,500.00 4,234.00 13,266.00	3/25/2013	381.75
1.15	200768	6	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT KOESTER ASSOCIATES INC Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,500.00 3,010.07 4,489.93	3/25/2013	2,112.62
1.16	200770	4	LAW PUBLICATION & ONLINE ACCESS LEGAL DEPT LEXISNEXIS Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 6,000.00 1,366.00 4,634.00	3/25/2013	350.00
1.17	200772	8	COLILERT - IDEXX MEDIA/EQUIPMENT - 2013 STURGEON POINT IDEXX DISTRIBUTION INC Effective 2/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 90,000.00 29,094.72 60,905.28	3/25/2013	800.00
1.18	2425-13	12	GARNISHEE - ERIE CO. SHERIFF'S OFFICE PAYROLL W/E 03/17/2013 ERIE COUNTY SHERIFFS OFFICE Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 2,500.00 667.39 1,832.61	3/25/2013	53.46

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	2815-13	12	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 03/17/2013 ANNE MARIE CALDERON Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 7,000.00 1,560.00 5,440.00	3/25/2013	130.00
1.20	3852-13	10	SENIOR BLUE GROUP 00400750 APR 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 39,245.58 110,754.42	3/25/2013	6,293.75
1.21	3852-13	11	SENIOR BLUE GROUP 00409503 APR 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 39,378.08 110,621.92	3/25/2013	132.50
1.22	3852-13	12	SENIOR BLUE GROUP 00400751 APR 2013 ECWA RETIREES BLUECROSS BLUESHIELD OF WESTERN NEW YORK Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 150,000.00 43,772.11 106,227.89	3/25/2013	4,394.03
1.23	5121-13	12	ERIE CO. SUPPORT COLLECTIONS UNIT 2013 PAYROLL W/E 03/17/2013 ERIE COUNTY SUPPORT COLLECTION UNIT Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 60,000.00 8,091.70 51,908.30	3/25/2013	947.24
1.24	5343-13	12	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 03/17/2013 AMY FAHEY (6072 HEWSON RD) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 13,000.00 2,928.00 10,072.00	3/25/2013	244.00

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	5563-13	12	COURT ORDERED INCOME DEDUCTION 2013 PAYROLL W/E 03/17/2013 ALLISON GARVEY Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 16,000.00 3,600.00 12,400.00	3/25/2013	300.00
1.26	5674-14-#2	7	RESTORATION - AREA #2 INV #7 & P ECWA OCCHINO CORP Effective 4/01/2012 Thru 12/31/2014 Master P/O Amt Total Releases Open Amount 2,592,623.80 748,569.81 1,844,053.99	3/25/2013	37,506.00 RESTORATION CONTRACT
1.27	6171-12	14	GENERAL CLEANING - SERVICE CENTER/LAB SERVICE CENTER/LAB 36 MONTHS K&K JANITORIAL SERVICE Effective 9/01/2012 Thru 8/31/2015 Master P/O Amt Total Releases Open Amount 240,706.56 43,650.00 197,056.56	3/25/2013	5,428.00 CONTRACTOR
1.28	6171-12	15	GENERAL CLEANING - SERVICE CENTER/LAB SERVICE CENTER/LAB 36 MONTHS K&K JANITORIAL SERVICE Effective 9/01/2012 Thru 8/31/2015 Master P/O Amt Total Releases Open Amount 240,706.56 44,449.00 196,257.56	3/25/2013	799.00 CONTRACTOR
1.29	6209-14	50	POLYALUMINUM CHLORIDE 03/19/13 ST. POINT KEMIRA WATER SOLUTIONS INC Effective 7/01/2012 Thru 6/30/2014 Master P/O Amt Total Releases Open Amount 910,233.21 293,296.58 616,936.63	3/25/2013	7,738.38
1.30	6449-13	35	GROUP 00400674 03/11/13-03/17/13 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 809,031.78 3,990,968.22	3/25/2013	29,793.97

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	6449-13	36	GROUP DT-5541&DT-5542 INV #ECWAD031613 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 4,800,000.00 810,691.78 3,989,308.22	3/25/2013	1,660.00
1.32	6449-13LMH	3	LMHF ADMINISTRATIVE FEES 2013 MAR HUMAN RESOURCES LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 50,000.00 11,025.19 38,974.81	3/25/2013	3,652.31
1.33	6645-14	60	MAINTENANCE CONTRACT-HVAC EQUIP SERVICE CENTER NO HEAT FROM RTU MOLLENBERG - BETZ INC Effective 7/01/2012 Thru 6/30/2014 Master P/O Amt Total Releases Open Amount 403,300.00 169,229.70 234,070.30	3/25/2013 SERVICE REPAIR	332.00
1.34	6645-14	61	MAINTENANCE CONTRACT-HVAC EQUIP SERVICE CENTER HEAT PUMP SYSTEM MOLLENBERG - BETZ INC Effective 7/01/2012 Thru 6/30/2014 Master P/O Amt Total Releases Open Amount 403,300.00 170,463.83 232,836.17	3/25/2013 SERVICE REPAIR	1,234.13
1.35	8042-13	12	NYS DEFERRED COMPENSATION PLAN - 2013 PAYROLL W/E 03/17/2013 NYS DEFERRED COMPENSATION PLAN Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 1,000,000.00 187,223.25 812,776.75	3/25/2013	9,342.81
1.36	8128-13	12	POSTAGE 2013 03/13/13-03/19/13 ECWA THE UNITED STATES POSTAL SERVICE (ELL SQ) Effective 1/01/2013 Thru 12/31/2013 Master P/O Amt Total Releases Open Amount 370,000.00 74,986.30 295,013.70	3/25/2013	7,181.18

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount	
1.37	8511-12	80	1966 S/CTR & VUKELIC ECWA SJE FBO ENERGYMARK, LLC Effective 11/01/2010 Thru 10/31/2014	3/25/2013 NEW YORK STATE CONTRACT	2,809.06	
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>	
			350,000.00	191,780.86	158,219.14	
1.38	8575-13	2	NYS COMMISSIONER OF TAXATION & FINANCE PAYROLL COMMISSIONER OF TAXATION & FINANCE Effective 3/01/2013 Thru 12/31/2013	3/25/2013 W/E 3/17/2013	73.45	
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>	
			8,000.00	146.90	7,853.10	
1.39	8631-13	3	CSEA EMPLOYEE BENEFIT FUND 2013 ECWA CSEA EMPLOYEE BENEFIT FUND Effective 1/01/2013 Thru 12/31/2013	MAR 3/25/2013	9,526.58	
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>	
			130,000.00	28,465.14	101,534.86	
Total Master P/O Releases:					39	170,106.74

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	DWS13-0011	MECHANICAL SEAL REPAIR SEALS NORTH BOSTON PUMP 1 JOHN CRANE INC (99 PEARCE TONAWANDA	3/25/2013	623.60
2.2	DWS13-0014	XVIEWNT SOFTWARE & LICENSE UPGRADE SCADA PC(S) HSQ TECHNOLOGY (PO BOX 4557)	3/25/2013	1,440.00
2.3	GJM13-0011	REGISTRATION FOR SAMPO CONFERENCE 2013 PURCHASING NY SAMPO C/O MEHL & ASSOCIATES LLP	3/25/2013	250.00
2.4	GJM13-0013	10,000 #9 BUSINESS REPLY ENVELOPES BUSINESS OFFICE AUTOMATED BUSINESS FORMS (EAST AURORA)	3/25/2013	347.10
2.5	HJM13-0005	STURGEON POINT AND VDW TREATMENT PLANT CHLORINE SENSOR SYSTEM PERTECH INC	3/25/2013	1,257.00
2.6	KAP13-0002	WELCOME PACKAGE FOR TOWN OF EVANS ECWA MATRIX IMAGING SOLUTIONS INC	3/25/2013	4,200.00
2.7	PDM13-0051	COUPLING GUARD HORNER STATION PUMP # 1 APPLIED INDUSTRIAL TECHNOLOGIES INC	3/25/2013 NEW YORK STATE CONTRACT	155.79
2.8	PDM13-0054	GASKET FOR TRANSFER PUMP STP PUMP # 8 SEALING DEVICES INC	3/25/2013	71.04
2.9	RFB13-0049	ROTAMETER FOR POLYMER SYSTEM STURGEON POINT PERTECH INC	3/25/2013	241.97
2.10	RFB13-0050	CHEMICAL SORBENTS STURGEON POINT MSC INDUSTRIAL SUPPLY CO INC	3/25/2013 NEW YORK STATE CONTRACT	183.67

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.15	SDB13-0197	WINDOW REPLACEMENT LINE MAINT. SAFELITE FULFILLMENT INC	3/25/2013 ERIE COUNTY CONTRACT	177.48
-----				
		INV 01865-193279 03/09/2013 TRK010-12 2012 FORD E250		
2.16	SDB13-0198	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	3/25/2013 NONE	114.13
-----				
		INV 3-230740150 03/15/2013 TRK027-00 2000 INTL 4700		
2.17	SDB13-0200	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	3/25/2013 NONE	131.98
-----				
		INV 3-230740159 03/15/2013 TRK027-00 2000 INTL 4700		
2.18	SDB13-0201	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	3/25/2013 NONE	9.13
-----				
		INV 3-230740152 03/15/2013 TRK027-00 2000 INTL 4700		
2.19	SDB13-0203	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/25/2013 NONE	504.02
-----				
		INVOICE #376663 03/14/2013		
2.20	SDB13-0204	VEH. PARTS LINE MAINT. FERRY INC	3/25/2013	247.06
-----				
		INV 250815 03/15/2013		

Total Purchase Orders: 20 23,819.96

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	SAA13-0010	2000KW GENSET CONTROL MODIFICATION STURGEON POINT - SWITCHYARD SOUTHWORTH-MILTON INC	3/25/2013	13,600.64
<p>-----</p> <p>CATERPILLAR 2000KW 480 VOLT PORTABLE GENERATOR AT STURGEON POINT IS CURRENTLY CONFIGURED TO OPERATE STAND ALONE OR IN PARALLEL WITH ANOTHER PORTABLE CAT 2000KW GENSET. THIS PURCHASE ORDER IS FOR PHASE 1 MODIFICATIONS TO THE EXISTING GENSET SO ECWA CAN EASILY CONFIGURE THE UNIT FOR EITHER MOBILE OR PERMANENT USE. THIS WILL ALLOW STAND ALONE OPERATION OR PARALLEL OPERATION IN CONJUNCTION WITH THE TWO PERMANENT 2500KW 4160 VOLT UNITS AT STURGEON POINT. PARALLEL OPERATION WILL BE ACHIEVED VIA THE EXISTING THIRD BAY OF THE PARALLELING SWITCHGEAR. INTEGRATION TO THE PARALLELING SWITCHGEAR WILL BE DONE AS PHASE 2 OF THIS PROJECT UNDER A SEPARATE PURCHASE ORDER.  PHASE 1 PRICING IS IN ACCORDANCE WITH MILTON-CAT QUOTATION 038213.</p>				
2.12	SDB13-0193	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/25/2013 NONE	36.46
<p>-----</p> <p>INVOICE #376752 03/14/2013</p>				
2.13	SDB13-0194	VEHICLE PARTS VEHICLE MAINT. FLEET MAINTENANCE INC	3/25/2013 NONE	206.34
<p>-----</p> <p>INVOICE #376748 03/14/2013</p>				
2.14	SDB13-0196	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	3/25/2013 NONE	22.55
<p>-----</p> <p>INV 3-230670115 03/08/2013  TRK082-11 INTL DUMP</p>				

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	TAT13-0015		FLAME RETARDANT COVERALLS METER SHOP DIVAL SAFETY EQUIPMENT INC RESTOCKING FEE FOR EXCHANGE	3/19/2013	18.62
			Orig P/O Amt	Amendments	Total P/O Amt
			223.50	18.62	242.12
3.2	200770	3	LAW PUBLICATION & ONLINE ACCESS LEGAL DEPT LEXISNEXIS PRICE INCREASE FOR 2013	3/19/2013	17.00
			Orig P/O Amt	Amendments	Total P/O Amt
			333.00	17.00	350.00

Total Purchase Order Amendments: 2 35.62

Report Totals: 61 193,962.32

